



LEXINGTON BLUEBERRY FESTIVAL 2016 Food Vendor Information

Dear Potential Food Vendor:

We thank you for your interest in becoming a food vendor for the Lexington Blueberry Festival. This letter is intended to briefly discuss the application process. Please be sure to read the attached application thoroughly before submitting it to us.

Precedence will be shown to previous attendees who wish to maintain their previous spaces. We are mailing these applications to vendors from previous years first. Any applicant wishing to maintain their previous location must have their application returned to us by March 9th. Remaining spaces will then be made available to returning vendors wishing to relocate. After March 10th, we will open any remaining spaces to new vendors. All spots are \$700.00 each. The only fees charged will be those listed on the attached application, which are due at the time of submittal.

Setup will start at 11:00am on Wednesday, August 17th. To ease congestion, we will be staging food vendors across the street from the community park. As vendors arrive we will be placing vendors in their assigned locations, one at a time, in the order in which they are assigned. So please plan on coming as early as possible so we can get everyone in place. Also please remember to check the box on your application stating which side of your trailer you serve from, as this will greatly ease congestion on setup day.

New for 2016! There will be one price charged by all vendors for drinks. You may sell Coke or Pepsi products, but all vendors will charge the same price for these items as well as water. You will be notified of the price on set-up day.

Also, the festival will be holding children's activities this year. We are asking you as food vendors to donate gift certificates of \$5 or more, to be given as prizes to the children. Please consider this as it will encourage more and more attendance as our festival continues to grow and prosper. We have enclosed a blank gift cert form for you to fill your company name and amount one. Thank you for your generosity in advance, and we will be collecting these as you arrive on Wednesday.

Please be sure to read the attached application carefully. In order to reserve your vendor space you need to return your application, liability waiver, and registration fees to our PO Box by the above mentioned dates.

Thank you for your interest in our festival, and we look forward to working with you.

Sincerely,

Steve Beilstein

Food Vendor Chair

Lexington Blueberry Festival Committee

Map of previous food vendor locations:





LEXINGTON BLUEBERRY FESTIVAL

2016 Food Vendor Application

You must reserve your vendor space by paying the complete fees as listed below and submitting this application. Registration fee is non-refundable and is required before a food vending space can be secured. No space will be reserved nor set-up permitted without payment of the required fees and a completed application with the attached waiver of liability. Spaces will be sold on a first-come, first-served basis, so register early!

All spaces are 25'x15'. Your trailer, awnings, tables, grills, and any other equipment or furnishings you bring must fit within this space. If you need more space, please indicate the total number of spaces you will need. Parking will be available for storage trailers at \$50.00 each. The spaces will not be adjacent to your vendor space. Storage trailers will be parked at the village garage at the top of the hill. Power outlets will be available and a utility golf cart has been provided by the festival for use by the food vendors.

Efforts will be made to assure variety and avoid duplication. This means that if multiple BBQ, Italian, Sandwich, or Ice Cream food vendors sign up before the time your application is received, there may not be a space for you. Previous participants receive priority mailing of applications.

You must offer at least one Blueberry related item for sale, subject to approval.

Please plan to be set up at 11:00am Wednesday, August 17, 2016. No other setup times are available. You will be notified after July 15 2016 of your location. Tear down time will be Sunday after 5:00pm. If Sunday is a rain date for Saturday events, we will close at 10:30pm, and tear down will be after 10:30pm

There is an additional \$100.00 fee if the electrical connect or disconnect is required other than during Wednesday setup times.

There will be a \$30.00 return check fee.

All vendors must comply with all of the following:

- Limited space availability
- Not responsible for theft/damages.
- Must submit a signed liability waiver
- May leave material set up overnight
- **Must offer a minimum of one Blueberry related item for sale.**
- NO DUMPING OF WASTE WATER DURING FESTIVAL HOURS

For more information, contact Steve Beilstein, Food Vendor Chair at 419-564-1823 or sbeilstein@TheBlueberryPatch.org

----- PLEASE PRINT OR TYPE -----

Contact: _____ Group: _____

Address _____ City _____ State _____ Zip _____

Phone Number _____ Cellular Phone Number _____

Email: _____

Items to be sold: *(You must list all the items you intend to sell)* _____

Blueberry items to be sold: _____

Vendor Space	Qty	Amount		Qty	Amount
25' x 15' (\$700.00)	_____	\$ _____	Storage Trailer (\$50.00)	_____	\$ _____
Trailer Serving Side:	Driver	Passenger			

Grand Total / Amount Enclosed \$ _____ **Note / Other Request:** _____

Send this application, and check made payable to: **Lexington Blueberry Festival Committee. PO BOX 3311, Lexington, Ohio 44904**
ALL APPLICANTS ARE REQUIRED TO SIGN AND RETURN THE ATTACHED INDEMNIFICATION AGREEMENT BEFORE MARCH 25, 2016.



**LEXINGTON
BLUEBERRY FESTIVAL
Waiver of Liability**

In consideration of inclusion as a participant in the 2016 Lexington Blueberry Festival of Ohio, participant agrees to indemnify and hold harmless the Village of Lexington, the Lexington Blueberry Festival of Ohio directors, members, agents, employees, representatives and assigns from and against any liability, loss, costs, demand, claims, fines, debts, or judgments that participant or participant's members, performers, employees, agents, independent contractors, volunteers or customers may sustain or incur as a result of or arising from participant's involvement in the Lexington Blueberry Festival of Ohio. Such indemnification will include all reasonable attorney and legal fees. I agree to venue in Richland County, Ohio.

In addition, participant stipulates that the Lexington Blueberry Festival of Ohio, its agents, employees and representatives have made no representations, promises or guarantees regarding the condition, safety or suitability of any location or equipment provided for any purpose or use of any kind and participant uses said location and equipment at their own risk.

By signing this waiver of liability, I the undersigned, agree that I have read and understand all of the foregoing. I further agree that I and my organization will comply with all festival rules, regulations and be bound by the decisions of the Lexington Blueberry Festival of Ohio.

PARTICIPANT SIGNATURE

TITLE

DATE

PLEASE RETURN WAIVER TO:
**Lexington Blueberry Festival Committee
PO BOX 3311
Lexington, Ohio 44904**